[**Town of Oakland Wastewater Treatment Plant Operator Grade III**](https://taud.org/classifieds/2669/city-of-portland-wastewater-treatment-plant-operator-iii/employment-opportunities/)

Top of Form

[**Town of Oakland Wastewater Treatment Plant Operator Grade III**](https://taud.org/classifieds/2669/city-of-portland-wastewater-treatment-plant-operator-iii/employment-opportunities/)

**Contact Information: Harvey Ellis**
Phone: Tel. 901-508-2874

**More Information**

**Employment Opportunity – Wastewater Treatment Plant Operator III**

**The Town of Oakland is accepting applications for the position of Wastewater Treatment Plant Operator III until the position is filled**. Starting pay is DOE.  This position is full time, with full benefit package available including vacation, sick days, paid holidays; health, dental, vision, and TCRS retirement.  High School Diploma / GED required.

**SUMMARY:**This employee operates and maintains the wastewater treatment plant.  The employee may also perform a variety of general labor activities such as operation of a truck, mower, general mechanical repairs, painting, etc.  The employee is under the direct supervision of the Public Works Director. Work is generally routine and is accomplished in accordance with established policies, procedures and practices.  This employee will operate a truck and may operate a mower, hand tools, computer, portable pump, D.O Meter, PH meter, muffle furnace, microscope, copier, calculator, and other equipment as needed.

***ESSENTIAL DUTIES AND RESPONSIBILITIES*** include the following. *Other duties may be assigned. To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.  Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

* Conducts bacteriological and chemical tests required by state and federal regulations;
* Adds proper treatments to wastewater;
* Completes of a variety of reports as required by local, state, and federal regulations;
* Performs plant checks;
* Conducts / review lab work to determine the quality of wastewater;
* Moves wastewater from one area to another through the use of pumps;
* Performs laboratory tests relating to PH, dissolved oxygen, settability, BOD, COD, ammonia, fecal coliform and various other microscopic test;
* Participates in standard maintenance and repair of equipment;
* Complies with city, state, and federal laws, rules and regulations relating to the processing of wastewater;
* Performs general maintenance and labor activities such as mowing grass, spraying and weed-eating, picking up debris, painting, etc.;
* Must have an excellent attendance and work record;
* Performs other related duties as assigned.

***QUALIFICATION REQUIREMENTS:***  *To perform this job successfully, an individual must be able to perform each essential duty satisfactorily.  The requirements listed below are representative of the knowledge, skill, and/or ability required.  Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

* Comprehensive knowledge of the principles, practices, methods, techniques and equipment used in the operations of a wastewater treatment plant;
* Knowledge of principles, practices, methods, techniques and equipment used in Industrial Pre-treatment Programs;
* Knowledge of lab testing procedures;
* Knowledge of applicable state and federal laws and regulations;
* Ability to obtain knowledge of and then practice appropriate occupational safety and hazard procedures and wear assigned Personal Protective Equipment (PPE);
* General knowledge of office equipment, computer equipment, and general filing techniques;
* General knowledge of maintenance procedures and practices including electrical, mechanical, pumps and monitoring systems commonly used in wastewater treatment operations;
* Ability to understand detailed procedures;
* Ability to calculate formulas;
* Ability to diagnose and resolve problems within the wastewater treatment system;
* Ability to understand and follow moderately complex written and verbal instructions, read, write legibly and make accurate arithmetic calculations;
* Ability to learn theory and practice of modern wastewater treatment and of the machines, equipment and materials used in such treatment;
* Must have ability to establish working relationships with the city officials, other employees and the general public;

|  |
| --- |
| ***EDUCATION and/or EXPERIENCE:***·         High School Diploma or GED required, preferably supplemented by courses in chemistry and wastewater treatment operations;·         3+ years of experience in the operation of a wastewater treatment facility; |
|  |
| ***LICENSES & CERTIFICATIONS:***·         Valid driver’s license·         Tennessee Wastewater Treatment Plant Operator Class III Certification required.  |

***PHYSICAL DEMANDS:***The employee is regularly required to see, talk and hear while performing all physical activities

WORK ENVIRONMENT:  *The work environment characteristics described here are representative of those an employee encounters while performing essential functions of this job.  Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

Some work outdoors is required when taking samples and monitoring equipment and water.  Inclement weather may be experienced.  Balance of work is performed indoors.  The employee may be exposed to fumes, chemicals, toxic substances and high places. Will also work with sharp tools and hazardous machinery with moving parts, excessive noise, dirt and dust.

***HOW DO I APPLY?***  An application may be obtained from the receptionist at Oakland City Hall, 170 Doss Circle upon request Monday through Friday 8 am – 4:30 pm. Applications can be printed from the Town of Oakland’s website, www.oaklandtennessee.org

**Completed applications must be returned to City Hall by 4:30 pm until filled.**

Pre-employment background check and drug screen are required.

The Town of Oakland is an Equal Opportunity Employer.