



ASSISTANT SUPERINTENDENT

Maury County Water System seeks an individual for a full-time position to assist with the operation, administration, and oversight of the water distribution system. Work is performed under the direct supervision of the Superintendent.

Duties and Responsibilities: Establishes, maintains, and analyzes a variety of reports as required for regulatory compliance; responsible for water testing, collection of samples and correct reporting to appropriate regulatory authority; Responsible for assisting the Superintendent with the analysis and monitoring of the annual fiscal budget; Responsible for directing the maintenance and repair of the water distribution system; Responsible for implementing safety programs including training, procedures, and equipment as necessary; Other duties as assigned by the Superintendent.

Required Skills and Abilities: Knowledge of principles and practices of repair and operation of water distribution systems, pumping stations, metering and other utility appurtenances; Knowledge of local, state and federal laws and regulations relating to water distribution; Knowledge of SCADA and various technologies related to water distribution systems; Proficient in the use of software such as Excel, Access and Word; Ability to analyze information, problem solve and make effective decisions; Ability to establish effective and professional communication with customers, staff, Board Members, federal, state and local agencies, and with all vendors and stakeholders of MCWS; Possess strong leadership and team building qualities; Possess excellent communication skills, both verbal and written; Ability to adhere to all MCWS requirements and policies.

Education and Qualifications: HS Diploma or GED Equivalency; DWS DII Certification; Class A CDL preferred; Backflow License preferred; knowledge of SCADA System; 5-8 years' experience as Operations Manager.

Physical Requirements: Ability to lift 10 – 20 pounds; Ability to sit for extended periods of time; Ability to perform the basic functions of stooping, kneeling, crouching, reaching standing, walking, pushing, pulling, lifting, talking, hearing, and repetitive motions; Must possess visual acuity necessary to inspect schematic drawings and blueprints, prepare and analyze figures and data, perform extensive reading, and operate a computer terminal.

Salary based on experience and qualifications.

Maury Co. Water System is an equal opportunity provider and employer.

Applications are available at Maury County Water System, 765 New Lewisburg Hwy., Columbia, TN 38401.