

City of Lakeland
Position Description

Position Title Wastewater Specialist I

Revised **07/14**

I. **General Summary of Overall Responsibilities**

Assists in maintenance and repair of City of Lakeland's Wastewater Collection and Treatment System and in operations and maintenance of wastewater treatment plant.

II. **Listing of Individual Duties and Responsibilities**

Essential duties and responsibilities include those listed below and may be supplemented, as necessary. Reasonable accommodations may be made in accordance with the Americans with Disabilities Act (ADA). Other duties may also be assigned, as indicated below.

- I. Assists in maintenance and repair of Lakeland Wastewater Collection and Treatment System, including collection pipes, lift stations, and pumps.
2. Assists in operations and maintenance of wastewater treatment plant with licensed operator.
3. Assists in maintaining City buildings, equipment, facilities, roads, and grounds by performing general construction duties that include painting buildings, facilities, and fixtures; constructing and/or repairing structures and facilities; repairing leaking pipes; and performing mechanical duties.
4. Uses and/or maintains tools and equipment that include pumping and other motorized equipment, jetter machines, power tools, rubber tire backhoes and loaders, skid steer loaders, and dump trucks.
5. Responds, as directed, to Tennessee One Call locate requests by marking path of City's force main gravity lines and taps, as determined by as-built construction blueprints and/or information from construction drawings and electronic files.
6. Responds to call out and emergencies on 24/7 basis and complies with call-out list requirements.
7. Adheres to safe work practices and procedures.
8. Performs other duties as assigned.
9. Reports to Wastewater Supervisor.

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III. Minimum Knowledge and Training Required

High school diploma or General Educational Development (G.E.D.). Basic mathematical ability. Confined space training required. Ability to use and maintain hand and power tools and operate equipment necessary for job performance. General construction knowledge (e.g. carpentry, painting, mechanical, plumbing). Commitment to safety in all aspects of job. Ability to read and interpret blueprints and construction drawings. Effective communication (oral and written) skills. Commercial Driver's License (CDL) with Tank Vehicle Endorsement within six-month timeframe after entry into position. Must be 18 years of age.

IV. Environmental Conditions

The following environmental conditions are representative of those an employee encounters while performing the essential functions of this job.

Majority of work is performed outside under varying weather conditions and remainder is performed inside under normal office conditions. Talking and hearing are necessary in communicating with others. Effective vision (near and far) is required. Physical activities include walking on varying terrains, bending, crouching, kneeling, reaching, standing, pushing, pulling, stooping, and lifting (up to 50 pounds). Physical strength is required to manipulate pipes, pumps, and other equipment. Work involves potential for exposure to contact with raw sewage, methane gas, and hydrogen sulfide. Work is performed near electrical circuits. Work in confined spaces is required. Physical stamina is required. Must live within reasonable proximity to City to provide rapid response to emergencies on 24/7 basis.