



## FREE PUBLIC RECORDS AND OPEN MEETINGS TRAINING

The Comptroller's Office of Open Records Counsel (OORC) is conducting three 2-hour training seminars in September and October.

***This training is for:***

Government employees, elected officials, members of the media, and anyone who is interested in learning more about Tennessee's public records and open meetings laws.

### TRAINING CONTENT

Open Records Counsel Maria Bush and Assistant General Counsel Seth May will lead each class through a variety of topics including:

- Public records laws and procedures
- Open meetings requirements
- Exceptions to the Tennessee Public Records Act

This training qualifies for Certified Municipal Finance Officer, Certified County Finance Officer, and Utility Commissioner training credits.

### TRAINING SCHEDULE

**Monday, September 26, 2022 • 10 a.m. – 12 p.m. (CT)**

Jackson Energy Authority  
320 Highway 45 By-Pass, Jackson, TN

**Wednesday, October 5, 2022 • 10 a.m. - 12 p.m. (ET)**

UT Conference Center  
Conference Room 413AB  
600 Henley Street, Knoxville, TN

**Thursday, October 13, 2022 • 10 a.m. - 12 p.m. (CT)**

Cordell Hull Building  
Second Floor – Volunteer Conference Center  
425 Rep. John Lewis Way, Nashville, TN



**Please RSVP by sending an email to: [Catherine.Faulk@cot.tn.gov](mailto:Catherine.Faulk@cot.tn.gov)**

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For additional information about the Office of Open Records Counsel and other related resources, visit: [www.comptroller.tn.gov/openrecords/](http://www.comptroller.tn.gov/openrecords/)