ARPA GRANT APPLICATION | NEXT STEPS

Please Provide the following information:

1. **Project Description(s) and/or Preliminary Engineering Report(s)**
   a. Write a brief description of the overall proposal in a narrative format
      i. Include how the proposal addresses:
         1. Critical needs
         2. Shared purpose for proposal partners
         3. State goals of the project(s)
         4. State priorities of the project(s)
         5. Proposal description should include overall proposal timeline
         6. Specify if individual projects will be staggered or will all run concurrently
   b. How is the project(s) addressing the system(s) violations?
   c. Description Example: Narrative format: *(See Appendix A)*
   d. Funding Category: *(See Appendix B)*
   e. Grant Proposal Requirement by Funding Category *(Download Here)*

2. **Preliminary Project Budget(s) – In the Provided Format**
   a. Master Budget: Should sum up to the total requested allocation of all funds.
   b. Individual Project Budget: Need a budget for each project that will roll up to the master.
   c. Project Budget Template: *(Download Here)*

3. **UEI Number (*Website Lookup*)**

4. **DUNS Number (*Website Lookup*)**

5. **Title VI Compliance *(For each Grantee)***
   a. Do you have a Title VI Policy in Place?
   b. Specify completion date of the most recent Title VI application.

6. **Letters of Support and Commitment of Funds**
   a. From each grantee

7. **Authorization & Signers (*Download Here*)**

8. **Self-Debarment Verification**
   a. Upload Debarment Status Verification *(PDF, Even if no results shown)*
   b. Name (of Entity) that was Searched
   c. Name of Person who searched the SAM website *(Website Lookup)*.

9. **There will more come but this will get us started**