

CAREER OPPORTUNITY

CITY OF BRISTOL, TENNESSEE

Position: Engineering Technician I, II or III

Closing Date: Until filled

Salary: **(BOQ) Level 1 - \$52,748.47 - \$76,485.29**
Level II - \$56,862.86 - \$85,294.28
Level III - \$63,970.72 - \$95,956.08

Are you looking for career growth in a valued position with a team-oriented culture?

If so, we want you on our team, adding value to our already dynamic Utilities Department!

Move forward in your career while we invest in your future through paid training and development opportunities.

POSITION DESCRIPTION:

The list of essential functions, as outlined herein, is intended to be representative of the tasks performed within this classification. It is not necessarily descriptive of any one position in the class. The omission of an essential function does not preclude management from assigning duties not listed herein if such functions are a logical assignment to the position.

Key Responsibilities

(All Levels)

- Plan/design documents (CAD, specs, cost estimates)
- Field inspections & materials testing
- Survey participation & field data collection
- GIS maintenance & mapping
- Utilize asset management system
- Documentation, records, and reference data upkeep
- Assist with site plan reviews
- Safety adherence and training
- Perform related duties as assigned

Level Progression

- **Level I:** Assist & execute basic tasks; draft simple CAD; data entry; file upkeep
- **Level II:** Deliver detailed designs; operate survey equipment; document testing; support bids
- **Level III:** Lead complex designs; oversee QC; manage GIS; coordinate stakeholders; drive compliance; support budgets/schedules

Position Levels Expectations, Requirements and Qualifications

- **Level I – (Entry / Technician)** provides technical support to engineers by performing routine drafting, surveying, mapping, and data collection tasks. Works under close supervision and gains experience in municipal engineering projects in utilities.
 - Associate Degree or Cert in Civil Eng, CAD, Surveying or related field; 3 years of relevant experience if no degree
 - Must possess and maintain a valid Driver's License
 - OSHA 10 hr. Safety Training (obtain within 6 months of hire)
 - Obtain the following within 12 months of hire:
 - Work zone Safety Certification
 - Flagger Certification
 - Erosion Control Level 1

- **Level II** – (Intermediate / Engineer) responsible for performing complex technical engineering work independently. Supports multiple municipal projects by preparing detailed plans, conducting field inspections, and coordinating with engineers and contractors.
 - Associate Degree in Civil Engineering or related field; 5 years of relevant experience if no degree
 - All requirements of Level 1
 - Obtain the following within 12 months of hire:
 - CAD Certification
 - Americans with Disability Act Training
- **Level III** – (Senior / Lead) position responsible for managing complex engineering technical projects, providing leadership to technician staff, and serving as a key resource for design, inspection, and regulatory compliance.
 - Associate Degree in Civil Engineering or related field
 - 6 years of relevant experience
 - All requirements of Level 1 and 2
 - Obtain the following within 12 months of hire:
 - Trench Safety Training

To be considered, candidates must complete an online application at:

<http://bristoltn.gov/jobs.aspx>

THE CITY OF BRISTOL TENNESSEE IS AN EQUAL OPPORTUNITY EMPLOYER. OUR GOAL IS FOR OUR WORK FORCE TO BE REPRESENTATIVE OF THE WORKING POPULATION OF BRISTOL, TENNESSEE. WE DO NOT DISCRIMINATE ON THE BASIS OF RACE, COLOR, CREED, NATIONAL ORIGIN, SEX, AGE, VETERAN STATUS, SEXUAL ORIENTATION, DISABILITY, RELIGION OR ANY OTHER CLASS PROTECTED BY FEDERAL OR STATE LAWS AND REGULATIONS IN ALL MATTERS PERTAINING TO EMPLOYMENT AND PROMOTION; WE WILL NOT TOLERATE DISCRIMINATION ON THE PART OF MANAGERS OR SUPERVISORS. WOMEN, MINORITIES AND THE DISABLED ENCOURAGED TO APPLY. ALL APPLICANTS SUBJECT TO BACKGROUND CHECK, PHYSICAL EXAMINATION AND DRUG SCREENING.